

FLATHEAD COUNTY FAIR COMMISSION

Meeting minutes from October 19, 2011

The October 19, 2011 meeting called to order by Butch Woolard at 6:30 pm in the 4-H Building at the Flathead County Fairgrounds

Roll call of members in attendance were; Wes McAlpin, Butch Woolard, CM Clark and Mike Mower. Joy Struble was absent and excused.

Previous Minutes: Butch asked for a motion to approve the September 15, 2011 minutes. Mike moved they be approved and Wes seconded the motion. No discussion. All were in favor.

Staff & Guests: Harmony Hogan and Sharon Askelson were present.

Public Comment: Butch asked if any members of the public wished to comment this evening. Sharon reported on the Fair Dahlia & Gladiolus show. Everything worked very smoothly this year. Changes included the traffic flow for exhibitors and use of the front area for more displays. The superintendants will work on a few more improvements for next year and look forward to their new tables.

Manager's report: Mark introduced Tim Harmon, Maintenance Supervisor. He shared the current winter projects including backflow prevention on the water system. Fair went well for their crew but need to do a better job on garbage removal and restrooms. A few challenges exist with the Horse Show just prior to fair, mostly in parking and clean-up. His two priorities for long-term projects are; more showers and restrooms, and parking during fall and spring events – especially by the Expo building. He was asked how his crews were this year. Tim replied they were good but he was concerned about availability of replacements. The best year for maintenance staffing was 2009/2010.

Mark provided information about recent activities and fairground projects. The current month financial statements were reviewed.

Upcoming convention and travel dates include the RMAF in Billings November 9-12th. Also IAFE in Las Vegas November 27th through December 2nd.

Committee reports: No activity to report.

Old Business:

In regards to facility planning, Mark shared an initial listing of project priorities and timelines. He explained that it was an aggressive schedule. Mike would like to see the Food Court project expedited. To begin the process of engineering, a topography map needs to be done. This would establish elevations, grade, and be critical in planning drainage. Sands Surveying has quoted \$15,060 to collect LiDAR data with intervals of 0.5 feet. Also included in this price is corner marking of existing buildings, utility marking, and integration of both into the master AutoCAD drawings. Time is of the essence as this work can't be accomplished with snow on the grounds.

CM moved to approve the initial topography mapping as proposed. Mike seconded the motion. No further discussion and all members were in favor.

Mark reported on a potential change of operators for the Horse Racing program. The Kalispell Turf Club has expressed interest in conducting the Fair race meet.

No additional old business was heard.

New Business:

The regularly scheduled meeting of Thursday, November 17th will conflict with the Kalispell Chamber of Commerce's annual banquet. Several members wish to attend that function. It was agreed to move the November meeting to Wednesday, November 16th.

No additional new business was brought forward or discussed.

A motion to adjourn the meeting at 7:47 pm was made by Mike, seconded by CM, question called with all in favor.

Submitted by: mc

Approved as submitted:

Chair

Date